

**AGREEMENT BETWEEN FOREIGN BROADCAST INFORMATION DIVISION
AND PRINTING SERVICES DIVISION FOR PRODUCTION OF FBID
EDITORIAL BRANCH PUBLICATIONS**

1. General

- a. The following arrangements are agreed to in order to insure rapid and efficient production and distribution of FBID Editorial Branch publications without overtaxing Printing Services Division facilities.
- b. This agreement supersedes all previous agreements and memoranda relative to the production of FBID Editorial Branch reports and publications.

2. Daily Report

- a. Stencils will be picked up at FBID headquarters at 1600 hours and delivered to the PSD printing plant by 1700 hours.
- b. Stencils will be processed by PSD during the evening shift and delivered to consumers at the earliest practicable hour the following morning.
- c. Except by special arrangement, the total number of stencils will not exceed 375, including cover and index pages (which usually total 20 pages). When the total number of stencils exceeds 350, FBID will notify PSD of that fact, and approximately 50 stencils in sequence will be delivered to PSD by 1500 hours to permit an earlier start in processing, if desired by PSD.
- d. Stencils of cover and index pages will be delivered to PSD by 1330 hours.
- e. In exceptional circumstances, dictated by major international developments, the total number of stencils may exceed 375 and run to 425. In such cases ad hoc arrangements for printing will be made between FBID and PSD at the beginning of the working day.
- f. In view of the special additional distribution of the White (unclassified) Daily Report, the total number of stencils for that publication will not exceed 150.

PS
3-2
FBID
1957

3. Daily Report Supplements

Supplements are processed along with the Daily Report when required. The number of stencils is included in the totals mentioned in paragraphs 2 c and 2 e above.

4. World Reaction Reports

World Reaction Reports, prepared in connection with special news events, will generally not exceed 20 pages. Prior arrangements will be made with PSD and stencils will be delivered to PSD by 1700 hours.

5. Economic Abstracts

A maximum of 500 multilith mats of economic abstracts (2 per mat) will be delivered to PSD each week. These will be produced within one week and distributed by PSD within 10 days of receipt.

[Redacted Signature]

Chief, FBID

18 Nov 1957

Date

STAT

[Redacted Signature]

Chief, PSD

21 Nov. 57

Date

STAT